



Manhattan Village Estate Homes Association
31608 Railroad Canyon Road
Canyon Lake, CA 92587
Office: (800) 342-7213 Facsimile: (951) 244-0520
Estates@avalonweb.com
mvestatehomes@avalonweb.com

December 2012

Dear Manhattan Village Estate Homes Association Members,

The Manhattan Village Estate Homes Association values the participation of its Members on various committees, which assist the Board of Directors with meeting its responsibilities to the association. These Committees and their responsibilities are as follows:

- **Activities** – Responsible for planning social events for the Estates and the HOA.
- **Architectural** – Responsible for reviewing and approving architectural and landscaping modification requests from Estates Members, in accordance with the Association's CC&R's and Architectural Review Standards.
- **Buildings and Grounds** – Responsible for advising and making recommendations to the Estates Board on issues related to common area maintenance, landscaping and the pool/spa area.
- **Communications**- Responsible for constructing and emailing the newsletter.
- **Community Preparedness** – Responsible for advising the Estates Board on issues related to community safety and disaster preparation.
- **Finance** – Responsible for advising and making recommendations to the Estates Board on issues related to the Association's investment policy and the creation of the Association's annual operational and reserve budgets.
- **Mall Expansion** – Responsible for interfacing with Manhattan Village Mall management and the developer of the new mall construction/expansion, on the behalf of the Association and Estate Board of Directors.

If you are interested in serving the Manhattan Village Estate Homes Association through committee service, please fill out the enclosed application and return it to Avalon Management (mail, email or facsimile) on or before **Friday, February 15, 2013**.

Sincerely,

The Board of Directors
Manhattan Village Estate Homes Association



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VOLUNTEER APPLICATION- COMMITTEE MEMBER

Dear Property Owner:

Homeowners who are interested in applying for a position on a **Committee** need to complete the information below and return it to Avalon Management at the address listed above no later than **5:00 p.m. Friday, February 15, 2013**. The Volunteer Application may be emailed to Estates@avalonweb.com or faxed to (951) 244-0520.

NAME _____

ADDRESS _____

PHONE (Home) _____ (Cell) _____

EMAIL _____

OCCUPATION _____

COMMITTEE(S) OF INTEREST (please circle all that apply):

Activities	Buildings and Grounds	Community Preparedness	Mall Expansion
Architectural	Communications	Finance	

Please include a **brief summary** of your interests, hobbies, etc. and why you feel you would make a good **Committee Member**.

Thank you for expressing an interest in volunteering your time to help the community.