



**MANHATTAN VILLAGE ESTATE HOMES ASSOCIATION  
Common Area Lawn Party Request Application**

**Applications with checks must be received two (2) weeks before the date of your requested Party.**

A Resident may have a maximum of three (3) Applications pending at any given time. The intent is to ensure that all Residents have a fair opportunity to book a Common Area Lawn Party and no one Resident monopolizes the calendar.

Children must be supervised at ALL TIMES by at least one (1) resident adult. Additional adult supervision is strongly recommended.

**The following must be provided to management with the original application prior to confirmation of your party:**

- 1) A \$250.00 Refundable Compliance Deposit (forfeited if any of the attached Common Area Rules are violated). Please send a separate check for \$250.00 made payable to Manhattan Village Estate Homes Association or "MVEHA".
- 2) Liability Insurance from the resident naming both Manhattan Village Estate Homes Association and Avalon Management as additional insured.

A copy of the signed/approved Common Area Lawn Party Request Application must be kept with the resident at all times during the Party.

**Failure to observe all of the Rules governing the Common Area (attached) will result in forfeiture of the Refundable Compliance Deposit. In addition, the resident is liable for any damages to the Common Area caused by the resident and/or their guests.**

Resident's Name: \_\_\_\_\_ Resident's Address: \_\_\_\_\_

Resident's Phone No.: \_\_\_\_\_ Email Address: \_\_\_\_\_

Party Date: \_\_\_\_\_ Hours: From \_\_\_\_\_ to \_\_\_\_\_ (Not to exceed 4 hours, between 10:00 am to 8:00 pm)

***The undersigned agrees to indemnify and hold harmless Manhattan Village Estate Homes Association and Avalon Management in its entirety from and against any and all claims for damages of any kind, including but not limited to, any injuries, accidents, losses, thefts, personal or property damage, vandalism, liabilities and/or other costs or expenses arising from this event.***

By signing I agree to abide by this Application and the attached Common Area Rules

Resident Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For Office Use Only**

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Received: \$250.00 Compliance Deposit Check # \_\_\_\_\_ Insurance Cert \_\_\_\_\_

## Common Area Rules

### General Common Area Rules for convenience of all residents:

1. Common Area Hours: 6:00 a.m. - 11:00 p.m. Sunday through Thursday, 6:00 a.m. - 12:00 a.m. Friday and Saturday. Please be considerate of residents living around the Common Area, particularly early in the morning and late in the evening.
2. Parking for the Common Area field adjacent to the pool/spa is in the cutouts along Village Circle. Parking is not permitted on Chatham.
3. Residents are at all times responsible for the conduct of their guests as well as any vandalism or damage by their guests
4. Use of the Common Area for commercial purposes is prohibited
5. The Common Area may not be reserved by any resident for exclusive use at any time.

### Common Area Rules for Parties:

1. The Common Area Party Request Application, check and insurance certificate must be received at Avalon Management a minimum of two (2) weeks in advance of the party. First come, first served.
2. Liability insurance from the resident and/or vendor naming both Manhattan Village Estate Homes Association and Avalon Management as additionally insured must be submitted in addition to the application form, if an "INFLATABLE" is to be used. An inflatable is defined as any type of bounce house, water slide, and/or other equipment that is inflated with air and/or temporarily affixed to the ground. Applications are available on MVEHA's website.
3. The resident agrees to indemnify and hold harmless Manhattan Village Estate Homes Association and Avalon Management in its entirety from and against any and all claims for damages of any kind including, but not limited to, any injuries, accidents, losses, thefts, personal or property damage, vandalism, liabilities and/or other costs or expenses arising from this event.
4. Party Hours: 10:00 am – 8:00 pm daily, not to exceed four (4) hours. Parties must end no later than 8:00 p.m. A resident may have a maximum of three (3) Common Area Party Request Applications pending at any given time.
5. There is a \$250 Refundable Compliance Deposit required for functions. Residents who are using an inflatable on Common Area property without prior approval from the Management Office will be charged the Compliance Deposit of \$250.
6. Tables, chairs, pool furniture, are available to all residents on a first come, first served basis in the pool/spa area, but **MAY NOT BE REMOVED** from the pool/spa area for any reason.
7. Clean up including, but not limited to, the removal of all decorations, furniture, and litter, is required immediately following the party.
8. If an inflatable is to be used during an event, the use of a generator is required as the Association's electricity must not be used.

**\*\*\*WARNING\*\*\***

**USE OF AN INFLATABLE IS AT YOUR OWN RISK**