



MANHATTAN VILLAGE ESTATE HOMES ASSOCIATION
Pool/Spa Area Party Request Application

Applications with checks must be received two (2) weeks before the date of your requested Party.

A Resident may have a maximum of three (3) Applications pending at any given time. The intent is to ensure that all Residents have a fair opportunity to book a Pool/Spa Party and no one Resident monopolizes the calendar.

This Party Request Application is required for any party or function held at the Association Pool/Spa Area with more than 8 guests. A "Party" is defined as a function involving a resident present with nine (9) or more non-resident guests.

A Pool Party has a limit of 20 guests; children must be supervised at ALL TIMES by at least one (1) resident adult. Additional adult supervision is strongly recommended.

The following must be provided to management with the original application prior to confirmation of your party:

- 1) Mandatory \$100.00 Non-Refundable Pool/Spa Party Use Fee, made payable to Manhattan Village Estate Homes Association or "MVEHA".
- 2) A \$250.00 Refundable Compliance Deposit (forfeited if any of the attached Pool/Spa Rules are violated). Please send a separate check for \$250.00 made payable to Manhattan Village Estate Homes Association or "MVEHA".
- 3) Liability Insurance from the resident naming both Manhattan Village Estate Homes Association and Avalon Management as additional insured.

A copy of the signed/approved Pool/Spa Area Party Request Application must be kept with the resident at all times during the Party. If not, your guests, in excess of 8, will have violated the Rules and be asked to leave the Pool/Spa Area immediately.

Failure to observe all of the Rules governing the Pool/Spa Area (attached) will result in forfeiture of the Refundable Compliance Deposit. In addition, the resident is liable for any damages to the Pool/Spa Area caused by the resident and/or their guests.

Resident's Name: _____ Resident's Address: _____

Resident's Phone No.: _____ Email Address: _____

Party Date: _____ Hours: From _____ to _____ (Not to exceed 4 hours, between 10:00 am to 8:00 pm)

The undersigned agrees to indemnify and hold harmless Manhattan Village Estate Homes Association and Avalon Management in its entirety from and against any and all claims for damages of any kind, including but not limited to, any injuries, accidents, losses, thefts, personal or property damage, vandalism, liabilities and/or other costs or expenses arising from this event.

By signing I agree to abide by this Application and the attached Pool/Spa and Common Area Rules

Resident Signature: _____ Date: _____

For Office Use Only

Approved by: _____ Date: _____

Received: \$100.00 Use Fee Check # _____ \$250.00 Compliance Deposit Check # _____ Insurance Cert _____

General Pool/Spa Area Rules

Your gate key FOB admits you to the Pool/Spa and is your authorization to use the Pool/Spa area. Upon request, you are required to show your gate key FOB as well as photo ID to any Access Control Officer or resident.

General Pool/Spa Area Rules for convenience of all residents:

1. Pool/Spa Hours: 6:00 a.m. - 11:00 p.m. Sunday through Thursday, 6:00 a.m. - 12:00 a.m. Friday and Saturday.
2. Parking for the Pool/Spa is in the cutouts along Village Circle. Parking is not permitted on Chatham.
3. The gate to the pool/spa must be closed and latched after entering and exiting. Pool/Spa gate must NOT be propped open. In fact, if held or propped open, an alarm will sound.
4. Residents are at all times responsible for the conduct of their guests as well as any vandalism, damage and/or loss by their guests.
5. Please be considerate of residents living around the Pool/Spa Area, particularly early in the morning and late in the evening.
6. Use of the Pool/Spa for commercial purposes is prohibited
7. Residents are limited to 8 guests unless a Pool/Spa Party Request Application has been approved.
8. Smoking is not permitted in the Pool/Spa and/or Green Belt Common Area.
9. Dogs are not permitted in the Pool/Spa Area.
10. Glass containers of any kind are not permitted in the Pool/Spa Area.
11. Tables, chairs, pool furniture, and grills may not be reserved. They are available to all residents on a first come, first served basis and may not be removed from the pool/spa area.
12. Children under the age of fourteen shall not use the pool without adult supervision in attendance.
13. No diving in the pool or spa is permitted.
14. Residents must read and obey all Pool/Spa Rules posted at the pool.
15. Eating or drinking while in the Pool/Spa is strictly prohibited.
16. Pool capacity is 53 persons.

Additional Pool/Spa Party Rules:

- a. The Party Request Application, checks and insurance certificate must be received at Avalon Management a minimum of two (2) weeks in advance of the party. First come, first served. Forms are available on MVEHA's website.
- b. The resident agrees to indemnify and hold harmless Manhattan Village Estate Homes Association and Avalon Management in its entirety from and against any and all claims for damages of any kind including, but not limited to, any injuries, accidents, losses, thefts, personal or property damage, vandalism, liabilities and/or other costs or expenses arising from this event.
- c. The Pool/Spa may not be reserved by any resident for exclusive use at any time.

- d. At least one week in advance of a pool party, the resident must post a notice of the party at the pool/spa gate. This will allow other residents to plan for their use of the pool/spa area. Notices are available through Avalon Management.
- e. Pool and Spa Party Hours: 10:00 am – 8:00 pm daily, not to exceed 4 hours. Parties must end no later than 8:00 p.m.
- f. There is a \$100 Non-Refundable Use Fee for a Party in the Pool/Spa Area and a \$250 Refundable Compliance Deposit for parties of 9 guests or more. Residents who hold functions of 9 guests or more without prior approval from the Management Office will be charged the party fee and Refundable Compliance Deposit for violating the Rules.
- g. Pool/Spa parties are limited to 20 guests in the pool/spa at any given time.
- h. Only one (1) Pool/Spa party will be allowed per day in consideration of Resident usage. Please reserve your party early!
- i. A resident may have a maximum of three (3) Common Area Party Request Applications pending at any given time.
- j. Pool/Spa parties are not permitted on the following holidays: Memorial Day, Fourth of July and/or Labor Day given high Resident usage during those holidays.
- k. Clean up including, but not limited to, the removal of all decorations and litter, repositioning of the furniture, and cleaning the surfaces of any tables or barbeque area used is required immediately following the party.

Additional Spa Rules

- a. Elderly persons, pregnant women, infants, and those with health conditions requiring medical care should consult a physician before using the Spa.
- b. Unsupervised use by children under the age of fourteen is prohibited.
- c. Hot water immersion in the Spa while under the influence of alcohol, narcotics, drugs, or medicines may lead to serious consequences and is not recommended.
- d. Long exposure in the Spa may result in nausea, dizziness, fainting or other medical complications.
- e. Spa capacity is 10 persons.

*****WARNING*****

***DO NOT SWIM ALONE!
THERE IS NO LIFEGUARD ON DUTY AT THE POOL/SPA.
USE OF POOL/SPA FACILITIES IS AT YOUR OWN RISK.***